



Ontario Confederation of University Faculty Associations
Union des Associations des Professeurs des Universités de l'Ontario

Research Analyst – Collective Bargaining

Policy Level 2

Working under the supervision of the Executive Director, the successful candidate for the Research Analyst – Collective Bargaining position will provide collective bargaining support for OCUFA's member associations as well as assist in related advocacy initiatives.

Areas of Responsibility

- Developing/maintaining databases and designing projects related to the research interests of OCUFA, in areas such as faculty hiring, faculty demographics, salaries, benefits, and terms and conditions of employment.
- Supporting faculty association contract negotiation requests with required data, analysis, and research.
- Critically analyzing data within an advocacy and collective bargaining framework.
- Liaising with faculty associations, institutions, individuals, and other organizations relevant to the research and data requirements of OCUFA.
- Preparing analytical quantitative reports, briefs, submissions and other publications.
- Designing and executing projects related to the research interests of OCUFA.
- Providing support to the OCUFA Board of Directors, assigned committees, workshops, and conferences.
- Writing reports, briefs, and speaking notes for the OCUFA President, Executive Director, Executive members, and relevant committees.
- Other duties may be assigned from time to time as the needs of OCUFA change.

Requirements

- Demonstrated quantitative and qualitative analytical skills with proficiency in data management software and general computer literacy.
- Background in collective bargaining and labour relations.
- Ability to synthesize and filter a large amount of information in a succinct manner and write accessible quantitative and qualitative research reports.
- Understanding of advocacy research and critical policy analysis.
- Strong written and verbal communication skills.
- Knowledge of the Ontario higher education sector would be an asset.
- A minimum of a graduate degree and five years of experience in quantitative and qualitative policy research (or the equivalent combination of education and work experience).
- Ability to work on projects independent of supervision by senior staff.

This is a regular, full-time position at the Policy Officer 2 level. The salary range for this position is \$79,000 - \$83,000, plus a benefits plan fully paid for by OCUFA and a generous pension plan.

OCUFA is committed to the principle of employment equity, is a unionized and equal opportunity employer, and welcomes diversity in the workplace.

Please submit your application with resume and the names of three references by August 3, 2015 to:

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